



Progress Check for Continuous Improvement

Finance
November 18, 2015

Strategic Plan Goal Area	Organizational Effectiveness and Efficiency
Strategic Plan Performance Objective	Establish a decision-making model that sustains a high performance organization

PLAN	
Review the goal area, performance objective, initiative(s), performance measures, and action steps that you are working on for this particular area. What have you completed? What can you celebrate?	
<ul style="list-style-type: none"> • Finance exceeded Target 1 fund balance for FY15 by 37.8 million. We continue to maintain a healthy fund balance for the District. • Budget Unit Managers and Chiefs are participating in the quarterly review process. This improves the awareness of the process and implications of decisions made as it related to financial decisions for the District. 	
DO	
Describe the work of your team in achieving your performance objectives. Specifically address your initiatives and action steps.	
Finance continues to conduct quarterly budget reviews, monthly financial reports and analysis of expenditure accounts to ensure we are on track to meet the targets set forth by the department.	
CHECK	
Are you getting the results needed to reach the performance targets? How are you monitoring and measuring to ensure results?	
Finance continues to monitor and measure our performance targets with quarterly budget reviews, monthly financial reports and analysis of expenditure accounts.	
ACT	
What are the challenges or obstacles you are facing or anticipating? What needs to change and/or improve to reach your performance targets? How will these changes lead to progress?	
The challenges/obstacles in Finance are those of time, limited staff and an antiquated software system.	